

Person Specification

Post

Career Graded Landscape Officer (Grade 4) /Senior Landscape Officer (Grade 5)

Values

Our values framework sets out the behaviours that are important and that we expect everyone to demonstrate at work, regardless of grade and position.

The framework will set out our expectations about:

- how we do things
- how we treat others
- what we say and how we say it
- how we expect to be treated

We value:

- Connecting people, places, partnerships and working together
- Integrity and honesty to ensure that we are open and accountable
- Dynamic approach to the delivery of services with drive and energy
- Innovative people who like doing things differently and better

All Essential and measured through Application/Interview

Personal qualities / Aptitudes / Behaviours

- Inspires confidence and trust with people at all levels
- Welcomes new ideas and seeks to understand how they can be applied to work
- Continuously develops and updates professional expertise
- Demonstrates an ability to organise own work to maximise efficiency and productivity and to meet required performance targets.
- Flexible approach to work hours, location, and getting the job done
- Acts with tact and diplomacy in all aspect of work
- Shows initiative and is a proactive self-starter
- Ability to think critically and problem solve

Education/ Qualifications

- Degree or Equivalent (Grade 4 and above)
- Post qualification work experience in a professional office in the field of Landscape Architecture (Grade 5 and above)

Experience/ Knowledge

- Knowledge and understanding of dealing with Landscape matters as they apply to planning applications and legislation.

Skills and Abilities

- Excellent communications skills and the ability to communicate effectively both orally and in writing with a range of customers and stakeholders
- Ability to negotiate effectively with applicants and other stakeholders to protect the relevant Council's position and /or promote relevant corporate and service objectives through the planning process to achieve required outcomes.
- Ability to carry out site visits.
- Ability to negotiate/respond to public and developer enquiries, i.e. speaking and advisory skills.
- Ability to respond and prepare reports on planning applications and projects (Grade 5 and above).
- Ability to attend and contribute on Authority's behalf to public and other meetings (i.e. presentation and speaking skills).
- Demonstrable staff management and mentoring skills (Grade 5 and above)
- Project management skills
- To give guidance to and advice on technical and administrative work related to field of study.
- To advise on legislative changes from Central Government on relevant planning matters.
- Ability to liaise on planning issues with other professional and partners, etc.
- Demonstrate commitment to achieving high quality outcomes
- Ability to demonstrate understanding of and to comply with the Councils Equal Opportunities, GDPR and Customer Care Policies.



Miscellaneous/ Other Working Requirements

- Ability to drive and must hold a full and valid current driving licence
- Ability to use the Microsoft suite of products including Office, Outlook and Teams and use of Adobe products such as Creative Suite and Acrobat Pro